

- HABITAT FOR HUMANITY -
ADULT VOLUNTEER APPLICATION FORM

PERSONAL INFORMATION:

Name: _____ Prefer to be called: _____

Home Address: _____ *Birth Date: _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Work Phone: _____

E-mail Address: _____ Mobile Phone: _____

Note: this is our primary form of communication; please leave blank if your e-mail use is not at least multiple times/week.

EDUCATION (circle last year completed): High School 1 2 3 4 College 1 2 3 4 Graduate School 1 2 3 4

WORK EXPERIENCE:

Employer: _____ Position: _____

Previous Experience: _____

VOLUNTEER EXPERIENCE (School, Church, or elsewhere):

Habitat for Humanity Experience: Yes No Where? _____

PHYSICAL/MEDICAL LIMITATIONS:

Emergency Contact: _____ Tel: _____

VOLUNTEER INTEREST:

1. Why are you interested in volunteering for Troup/Chambers/Randolph Habitat?

2. Preferred Days: TUES WED THURS FRI SAT

Preferred Shift: 10-12 12-2 2-4 Other _____

REFERENCES:

Name: _____ Phone: _____

Name: _____ Phone: _____

**For safety reasons, TCC Habitat has an age requirement. All volunteers must be at least 16 years of age.*

SPECIAL SKILLS (that could be applied to your volunteer work at TCC Habitat):

- | | | |
|---|--|---|
| <input type="checkbox"/> Microsoft Word (data entry) | <input type="checkbox"/> Grant Writing | <input type="checkbox"/> Writing (Newsletter/Annual Report) |
| <input type="checkbox"/> Microsoft Excel (data entry) | <input type="checkbox"/> Photography | <input type="checkbox"/> Marketing (TV/Radio/Print) |
| <input type="checkbox"/> Quick Books Pro | <input type="checkbox"/> Fundraising | <input type="checkbox"/> Special Events (Planning) |
| <input type="checkbox"/> AutoCad | <input type="checkbox"/> Other _____ | |

GENERAL RESTORE VOLUNTEERS:

- Customer Service
- Cashier
- Light Housekeeping
- Inventory/Stocking
- Merchandising

Level of Skill

- | | | |
|---|--|--|
| <input type="checkbox"/> Willing to learn | <input type="checkbox"/> Some Experience | <input type="checkbox"/> Skilled/Can Supervise |
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GENERAL CONSTRUCTION VOLUNTEERS:

- Framing (rough carpentry for walls)
- Drywall (hanging)
- Roofing (installing shingles, gutters and downspouts)
- Vinyl Siding (installing aluminum siding and trim)
- Interior Trim (baseboard, trim, cabinets and doors)
- Painting (interior walls, ceiling and trim)
- Landscaping (final grading, seeding and planting)
- Clean Up (during building process and final)
- Land Bank Maintenance (debris, grass, leaves)

Level of Skill

- | | | |
|---|--|--|
| <input type="checkbox"/> Willing to learn | <input type="checkbox"/> Some Experience | <input type="checkbox"/> Skilled/Can Supervise |
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PHOTO/VIDEO RELEASE:

TCC Habitat often will take photos and video of activities in the ReStore and at the construction site. Do you give permission to use photos and video footage of you in publications, websites, etc.? Yes No

As a volunteer of Troup Chambers County Habitat for Humanity:

1. I will uphold the standards and policies of the Troup/Chambers County Habitat for Humanity Volunteer Program.
2. I will attend any required training sessions before performing service at TCC Habitat.
3. I will be courteous, considerate and will endeavor to make my work of the highest quality.
4. I will be punctual and conscientious in the fulfillment of my duties. If I am unable to serve at the assigned time, I will notify my supervisor and try to exchange shifts with another volunteer.
5. I will follow proper protocol with problems, criticisms and/or suggestions.

Thank you for completing this application. TCC Habitat for Humanity considers all of the information recorded above confidential. Your signature verifies that all information on this application is accurate and also gives TCCHF approval to check your references, if deemed necessary, for specific jobs.

Signature: _____ Date: _____

Please return the application via e-mail (tcchabitatrestore@yahoo.com), fax (706-837-0704), U.S. mail (PO Box 327, LaGrange GA, 30241), or dropping it by the office (T-F 10-3). Thanks!

Office USE ONLY: Application Received: _____ Interview: _____ Orientation: _____
Office: _____ General ReStore: _____ Warehouse: _____ Cashier: _____
Construction 101: _____ Specialized Work Site: _____ Other: _____